



STATE OF NEW JERSEY

In the Matter of Lieutenant Campus
Police (PS4357J), Rowan University

CSC Docket No. 2021-1631

**FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION**

Request for List Revival

ISSUED: JUNE 7, 2021 (PS)

Rowan University requests that the eligible list for Lieutenant Campus Police (PS4357J) be revived and extended.

By way of background, the subject promotional list was announced with a closing date of May 22, 2017. The resultant eligible list promulgated September 7, 2017 and expired September 6, 2020. The names of three eligible appeared on the eligible list, Adam McCain, who ranked first, Rachel Baum who ranked second and Carrie Rathof who ranked third. It is noted that there are no currently active open-competitive, promotional or special reemployment lists for the title Lieutenant Campus Police for the appointing authority, and no current announcement exists.

During the life of the eligible list, one certification was issued and Mr. McCain was appointed effective January 5, 2019. The appointing authority indicates that it was unable to further appoint from the list prior to its expiration due to the COVID 19 pandemic. Accordingly, the appointing authority requests that the subject eligible list be revived and extended to allow it to make immediate appointments and diversify its supervisory staff.

The Division of Agency Services (Agency Services) indicates its agreement with the appointing authorities request to revive and extend the subject eligible list.

CONCLUSION

N.J.S.A. 11A:4-6 and *N.J.A.C.* 4A:4-3.3(b)1 provide that an eligible list may, for good cause, be extended prior to its expiration date, except no list shall have a duration of more than four years. In addition, *N.J.S.A.* 11A:4-6 and *N.J.A.C.* 4A:4-3.4 provide that an eligible list may be revived in order to implement a court order or decision of the Civil Service Commission in the event of a successful appeal instituted during the life of a list, to correct an administrative error, or for other good cause.

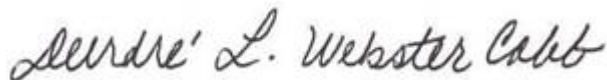
In the present matter, McCain is the sole incumbent serving in the title of Lieutenant Campus Police and there are two other individuals on the list currently serving in the title Sergeant Campus Police. The appointing authority indicates it would like to make immediate permanent appointments to the subject title. Therefore, the appointing authority seeks revival and extension of the subject list. The filing of vacancies through permanent appointment from an active eligible list is preferable to making provisional appointments. Accordingly, good cause has been presented to revive and extend the Lieutenant Campus Police (PS4357J) eligible list.

ORDER

Therefore, it is ordered that this request be granted. It is further ordered that the Lieutenant Campus Police, Rowan University eligible list be revived and extended to September 6, 2021.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 2ND DAY OF JUNE, 2021



Deirdre L. Webster Cobb
Chairperson
Civil Service Commission

Inquiries
and
Correspondence

Allison Chris Myers
Director
Division of Appeals
and Regulatory Affairs
Civil Service Commission
Written Record Appeals Unit
P.O. Box 312
Trenton, New Jersey 08625-0312

c: Stephanie Cozzone
Division of Agency Services
Records Center